Introduction

Transition Bachelor

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Contact and Webpage
Contact

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Area of responsibility:
- course management Transition BA for MSc IEM students
- program management
Introduction Transition Bachelor

Webpage of the Transition Bachelor Program

https://wiwi.uni-paderborn.de/en/international/incoming/international-students/msc-international-economics-and-management/transition-phase-bachelor-master/

- general information
- link to the “guide for transition students”
- link to the module catalogue
- link to the reading courses
Guide for Transition Students
Guide for Transition Students


- information to the transition bachelor phase
  (regular courses, reading courses, thesis, registration …)
Regular Courses
Module Catalogue

https://wiwi.uni-paderborn.de/en/studium/orga/module/the-module-catalogue/
Regular courses

List of regular BA courses in English in WS 2018/19

Field: Economics

- M.184.2414 Economics of European Integration 5,0 ECTS Prof. Dr. Jungblut
- M.184.2418 International Socio-Economic Studies 5,0 ECTS Prof. Dr. Jungblut
- M.184.2419 East Asian Economics and Integration 5,0 ECTS Prof. Dr. Jungblut
- M.184.2421 Multinational Firm 10,0 ECTS Prof. Dr. Gilroy

Field: Quantitative Methods and Business Computing

- No regular courses in English language available

• Registration online via PAUL
  www.paul.upb.de
Registration

To register for a module you have to access the campus management system PAUL (https://paul.uni-paderborn.de)

- PAUL contains the whole electronic course catalogue of the Paderborn University, grouped according to semesters and faculties.
- PAUL also includes course schedules, a personal calendar and a mailing system.
- An IMT account is required to login (IMT username and password)!
- Enrollment for courses in PAUL possible from 01.10. – 19.10.2018 (second registration phase) and 01.10. – 12.10.2018 for participants limited modules
Reading Courses
Course Elements

- Three main fields:
  - Economics (box 1 and 2)
  - Quantitative Methods: Statistics (box 3)
  - Quantitative Methods: Mathematics (box 4)

- Information in PANDA
  https://panda.uni-paderborn.de/my/
  Course “Z.EXT.00036 Transition Bachelor”

- Reading course material
  - Master copy folders – at Q4.140
Bachelor Thesis
Bachelor Thesis – Supervisor Allocation

• Send an e-mail to msc-iem@campus.upb.de with the subject “BA thesis supervisor” stating three preferred supervisors. Please send your preferences within the first two weeks of the semester
  → allocation process

• Once you have been notified about the allocated supervisor, please get in touch with him/her as soon as possible to fix your topic
Bachelor Thesis – Registration

- Officially register for the thesis:
  - Request the respective form via PAUL (study > exam information > applications)
  - Once the request has been processed and the document has been created in PAUL (study > exam information > applications > documents) you can print out the form
  - Sign the form and request signature from the supervisor
  - Submit the form to the “Prüfungssekretariat” (C2.213)
Bachelor Thesis – Submission

- Write the thesis
- Submit the thesis to the “Prüfungssekretariat” (C2.213) or the Service Center (B0.140)
- Take care of deadlines (three months)
- Make sure to submit the thesis within the current semester

- Once all missing ECTS have been attained, you must go to the academic office (“Studienbüro”) at Q0.216 to ask for a certificate stating completion of the admission procedure
- This document will have to be forwarded to the International Office to complete the registration as master student.
Master Courses
Master Courses

- Students within the transition phase (i.e. Bachelor of Business Administration and Economics) who have transition requirements with less than 20 ECTS have the opportunity, upon request, to choose 20 ECTS from the module catalogue of the master program.
  - Select master courses from the module catalogue (https://wiwi.uni-paderborn.de/en/studium/orga/module/the-module-catalogue/).
    If you are looking for courses in English, choose from “Courses in English available for exchange students”. Master courses start with „M.184.4...“
  - The necessary application must be directed to the student office (“Studienbüro”) (studium@wiwi.upb.de). The mail should include the name of the master module, the respective code number as well as a transcript of records (documentation from PAUL including grades will suffice)
Module and Thesis registration
Registration

- Regular Bachelor Courses
  - Registration via PAUL

- Reading Courses
  - No registration required -> get in contact with the professors to get further information

- Regular Master Courses
  - Application must be directed to the student office ("Studienbüro") (studium@wiwi.upb.de)

- Bachelor Thesis
  - After allocation of supervisor and topic, official registration via PAUL (form download) and "Prüfungssekretariat" C2.213 (form submission)
Thank you for listening and have a good start!