Welcome for International Students

MSc International Economics

Faculty of Business Administration and Economics

University of Paderborn

April 2nd, 2019
Welcome for International Students

Contact

Prof. Dr. Stefan Jungblut
Program Coordinator Master International Economics and Management

Room: Q4.337
Phone: 60 2112
Email: msc-iem@campus.upb.de
Office Hours: Mo, 15:00h-16:00h

Office hour by students for students (Ms. Chernyaeva):
Mo, 13:00-14:00h
Room: Q4.334
Welcome for International Students

Contact (Additional)

Dr. Margarete Redlin
Deputy Coordinator MSc IEM (margarete.redlin@upb.de)
  – course management Transition BA for MSc IEM students
  – office hour: Wed, 10:00 - 12:00, Q4.140

Elisabeth Bloch
Office for International Affairs (international@campus.upb.de)
  – advice and support for international students at Faculty
  – office hour: Tue, 13:00 - 15:00h, Q0.319
Welcome for International Students

Information and welcome meetings

<table>
<thead>
<tr>
<th>Welcome Summer Semester 2019</th>
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</thead>
<tbody>
<tr>
<td>Introduction Faculty</td>
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</tbody>
</table>

| MONDAY 01.04.19 | 13:00 - 14:00 Q0.401 | Faculty Campus Tour |
| TUESDAY 02.04.19 | 13:30 - 15:00 Q2.113 | Welcome and Introduction for Internationals (MSc IEM) |
|                  | 15:00 - 16:15 H2    | General introduction for master students |
|                  | 16:15-16:45         | Coffe break & come together |
|                  | 16:45-17:45         | Specific introduction for MSc IEM students |
| WEDNESDAY 03.04.19 | 12:00 - 13:00 Q4.245 | Information for Transition Bachelor Students |
| THURSDAY 04.04.19 | 19:00              | tba Bar-hopping |
|                  | 23:00              | Capitol Club Semesterstartparty |

- Information on study organization: Dr. Redlin

- Information on Social Activities: IFEM, first meeting Oct 11th, 2018 in Q4.245 from 1pm-2pm!
Welcome for International Students

Important Offices

- **Office for Academic Affairs** („Studienbüro“, Ms. Emmighausen): Q0.216
  - Organization of studies and academic affairs

- **Examination Office** („Prüfungssekreteriat“, Mr. Eichler): C2.322 (MSc)
  („Prüfungssekreteriat“, Mr. Andreas): C2.213 (BA)
  - Organization of examinations (if not via PAUL)

- **International Office**
  - Administrative issues
Welcome for International Students

Important Dates - Registration

• Module registration
  – online-registration via PAUL (first and second registration phase)
  – reading courses (for “BA-Transition”) via Mrs. Redlin, Q4.140

• Module deregistration
  – via PAUL until end of second registration phase (Apr. 12th, 2019)

• Examination dates
  – As of end of second registration period until about one month after end of lecture period
  – deregistration possible until one week before first examination
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Important Dates - Thesis

• Registration for bachelor’s thesis (BA-Transition only)
  – Via Instructor and PAUL / Examination Office
  – Be aware to keep end of semester as deadline for final submission!

• Registration for master’s thesis (later part of studies)
  – Online via „SharePoint“
  – Once per semester, usually shortly after lecture period
Welcome for International Students

Important Dates - Academic Writing Course

- The **Academic Writing Course** will help you to achieve better results with your thesis and provides information, strategies and practical tools for the preparation and production of a thesis.

<table>
<thead>
<tr>
<th>Data</th>
<th>Time</th>
<th>Topic</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>03.05.2019</td>
<td>10-14 h</td>
<td>Know the rules, set a frame and define the steps: Standards of scientific writing, possibilities of text arrangements and individual accomplishments within the writing process</td>
<td>Q5.245</td>
</tr>
<tr>
<td>24.05.2019</td>
<td>10-12 h</td>
<td>Introduction to literature search</td>
<td>Q4.245</td>
</tr>
<tr>
<td>07.06.2019</td>
<td>10-14 h</td>
<td>Who says what? Dealing with literature and citation standards to build a proper argumentation</td>
<td>Q4.245</td>
</tr>
<tr>
<td>28.06.2019</td>
<td>10-12 h</td>
<td>Citation management with Citavi</td>
<td>BI 5.103 +</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BI 5.104</td>
</tr>
<tr>
<td>05.07.2019</td>
<td>10-14 h</td>
<td>Avoiding loose ends: Steps and criteria of text revision</td>
<td>Q4.245</td>
</tr>
</tbody>
</table>

- Organized in PANDA (Z.EXT.00025 Academic Writing for International Students)
- [https://panda.uni-paderborn.de/course/view.php?id=5288#section-0](https://panda.uni-paderborn.de/course/view.php?id=5288#section-0)
- Registration by email (msc-iem@campus.upb.de) with the subject “Academic Writing Course.”
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Courses and Examinations

Courses (modules) are listed in the “module catalogue”


  … and in “Courses available for exchange students” and on Master’s Webpage

- Types of examinations are listed in „module manual“

- Examination dates are listed on faculty’s webpage
  - “Studies” > “Exam dates” > “Midterms and finals”
Important

1. Get familiar with faculty’s webpage (wiwi.upb.de)!
2. Check your (official) e-mail account regularly!
3. Read the examination regularities!
4. Check and follow your study plan!

   Important: Organize your transition phase (if applies). Only one time opportunity to register in master courses in advance to MA enrollment

5. Don’t forget to learn German (attention: registration required)!
6. Support each other! (also attend IFEM)
7. Don’t hesitate to contact Ms. Chernyaeva or Mrs. Redlin for everything else!
Welcome for International Students

International Forum Economics and Management

JOIN US!

INTERNATIONAL FORUM
SUMMER SEMESTER 2019
PANDA-GROUP: Z.EXT.000054
INTERNATIONAL FORUM ECONOMICS AND MANAGEMENT

- International Guests
- Company Visits
- Cooking Nights
- Intercultural Activity

JOIN US!

THURSDAY 4 APRIL
ROOM Q3.245 | 1 – 2 PM
WELCOME MEETING

INTERNATIONAL FORUM ECONOMICS AND MANAGEMENT

Become a member of IFEM and join our PANDA Group by sending us an email: Ifem@campus.uni.paderborn.de
Welcome for International Students

International Forum Economics and Management

Who we are:

  – Students of MSc IEM

Which persons do we address:

  – Current and international students of master courses, primarily MSc IEM

What is our aim:

  – getting in touch with students and professors of different nationalities
    (“Internationalization at home”)
  – advancing academically and enjoying joint social activities
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International Forum Economics and Management

Contact

E-Mail: ifem@campus.uni-paderborn.de

PANDA: becoming a member of the PANDA-group to follow all our upcoming events

https://panda.uni-paderborn.de/course/view.php?id=3041

Web: MSc IEM page > ‘über den Studiengang’ > IFEM

wiwi.upb.de > “International” > “Internationalization at home”

Are you interested in joining the International Forum? Then come to our very first meeting on 4th April 2019 in Q3.245 from 1pm-2pm!
Welcome for International Students

International Forum Economics and Management

Internationalization at home

Globalization increasingly expects students to have experience of internationalization as part of their academic studies or in a work context. Even without spending time abroad you can gain such crucial experiences while studying at our Faculty simply by taking part in, for example:

- English-taught courses or presentations
- Courses or presentations made by international visiting scholars
- Blended Mobility
- John Molson Case Competition
- European Horizons
- Buddy-program
- Tandem (one-to-one) language exchanges / Language learning strategies for Outgoings
- Mentoring an international student
- Participating in international short-term programs
- Thematic social events organised by international student groups
- The University’s International Week
- Participating in excursions organised for international students
- Meetings with the Faculty’s Visiting Scholars
- Meetings of international students, e.g. the International Forum Economics and Management (IFEM)
- ...

Make a habit of regularly checking the events calendar and the Visiting Scholars webpage to keep yourself informed of the many opportunities at our Faculty.
Welcome for International Students

Schedule of International Student Forum

Schedule of Activities
Schedule Summer Semester 2019 - International Forum Economics and Management

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Meeting place</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>April, 4</td>
<td>Welcome Meeting</td>
<td>Q3.245, UPb</td>
<td>13:00-14:00</td>
</tr>
<tr>
<td>April,12</td>
<td>Irish Pub</td>
<td>The Asd Triangle (Kasseler Mauer 11, Paderborn)</td>
<td>19:30</td>
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<tr>
<td>April,14</td>
<td>Heinz Nixdorf Museum</td>
<td>Heinz Nixdorf Museum (Firnsterallee 7, Paderborn)</td>
<td>15:00-18:00</td>
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<tr>
<td>April,28</td>
<td>SCP Game</td>
<td>Besteler Arena (Paderborner Str. 89, Paderborn)</td>
<td>13:00</td>
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<tr>
<td>May,2</td>
<td>Kegels</td>
<td>Königskeller (Marienstraße 26, Paderborn)</td>
<td>19:30</td>
</tr>
<tr>
<td>May,8</td>
<td>Cooking Night (Ramadan)</td>
<td>Q4.245, UPb</td>
<td>18:00</td>
</tr>
<tr>
<td>May,18</td>
<td>Jobsmesse, Münster</td>
<td>Paderborn Hbf</td>
<td>12:05</td>
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<tr>
<td>May,25</td>
<td>Workshop</td>
<td>UPb</td>
<td>all day</td>
</tr>
<tr>
<td>May,30</td>
<td>Game Night</td>
<td>UPb</td>
<td>18:00</td>
</tr>
<tr>
<td>June,6</td>
<td>ASTA Festival</td>
<td>UPb</td>
<td>tba</td>
</tr>
<tr>
<td>June,14</td>
<td>Picic at the Lippsee</td>
<td>University Paderborn</td>
<td>11:00</td>
</tr>
<tr>
<td>June,29</td>
<td>Pub Night</td>
<td>Globetrotter (Heiersstraße 17, Paderborn)</td>
<td>19:00</td>
</tr>
<tr>
<td>June,26</td>
<td>Company visit (Volkswagen)</td>
<td>Paderborn Hbf</td>
<td>14:15</td>
</tr>
<tr>
<td>July,7</td>
<td>Goodbye Evening - BBQ</td>
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Additional Activities:
- Intercultural Seminars
- Guest Speakers (at least 3 Speakers each semester)
- ...
Welcome for International Students

International Student Forum – PANDA page

https://panda.uni-paderborn.de/course/view.php?id=3041

Password: Int.Forum_Ec
Welcome for International Students

Internationaler Kaffeetreff (International café)
Welcome for International Students

Fachschaftsrat Wirtschaftswissenschaften

Im Skriptenzirkel findet eine Sammlung von Klausuren sowie Skripten aus Abschluss- und Profilierungsphase und dem Masterstudium. Unser Bestand kann immermal variieren, unseren „Basisbestand“ findet ihr weiter unten in einem PDF zusammengefasst.

Der Skriptenzirkel befindet sich im Q0.413 (Karte)

Öffnungszeiten unseres Skriptenzirkels:
- geöffnet ab der zweiten Vorlesungswoche und zusätzlich in der ersten vorlesungsfreien Woche
- Mo: 13:00 bis 14:00 Uhr
- Di: 13:00 bis 14:00 Uhr
- Mi: 13:00 bis 14:00 Uhr
- Do: 13:00 bis 14:00 Uhr

Downloads:
- Bestandliste (Stand 15.10.2017)
- Hinweise-Skriptenzirkel (Stand 15.10.2017)

weitere Informationen
- Newsletter

Sprechstunde
- Montag bis Donnerstag
  - 13:00 bis 14:00 Uhr in Q0.401 (innerhalb der Vorlesungszeit)

Sitzung
- jeden Dienstag
  - 18:00 Uhr in Q0.401 (innerhalb der Vorlesungszeit)

Termine
- Unsere Termine, soweit bereits bekannt:
  - 01.-04.10 Orientierungswoche für Erstsemester
  - 04.10 Semesterstartparty der Wiwis
  - 05.-12 UniParty mit FSR Winfo & IBS
Welcome for International Students

Ausländische Studierenden-Vertretung (ASV)

The ASV is a project area of the University of Paderborn, which represents all the international students. We help international students with various problems and promote cultural activities at the university.

WHAT IS THE ROLE OF ASV?

OUR FOCUS

Culture

Consultation

Care
Thank you for listening and have a good start!