Welcome for International Students
MSc International Economics

Faculty of Business Administration and Economics
University of Paderborn
April 10, 2018
Welcome for International Students

Contact

Prof. Dr. Stefan Jungblut
Program Coordinator Master International Economics and Management

Room: Q4.337
Phone: 60 2112
Email: msc-iem@campus.upb.de
Office Hours: Mo, 15:00h-16:00h

Office hour by students for students:
Mo, 13:00-14:00h
Room: Q4.334
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Contact (Additional)

**Dr. Margarete Redlin**
Deputy Coordinator MSc IEM ([margarete.redlin@upb.de](mailto:margarete.redlin@upb.de))
- course management Transition BA for MSc IEM students
- office: Q4.140

**Elisabeth Bloch**
Office for International Affairs ([international@campus.upb.de](mailto:international@campus.upb.de))
- advice and support for international students at Faculty
- office hour: Tue., Thu., 13:00 -15:00, Q0.319
Welcome for International Students

Information and welcome meetings

- Faculty’s welcome meeting for international students (now)
- General introduction for master students (10.04.2018, 15:00, lecture hall D1)
- Specific introductions for master programs (16:30, MSc IEM in H7)
- Information on study organisation: Dr. Redlin
- Information on Social Activities: IFEM, Wed, 13-14, Q3.245
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Important Offices

• **Office for Academic Affairs** („Studienbüro“, Mrs. Weber): Q0.216
  
  – Organization of studies and academic affairs

• **Examination Office** („Prüfungssekretariat“, Mr. Eichler): C2.322
  
  – Organization of examinations (if not via PAUL)

• **International Office** (Ms. Stark / Mr. Funayama-Thordsen)
  
  – Administrative issues
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Important Dates

• Module registration
  – online-registration via PAUL (first and second registration phase)
  – reading courses (for “BA-Transition”) via Ms. Redlin, Q4.140

• Module deregistration
  – via PAUL until end of second registration phase (Apr. 20th, 2018)

• Examination dates
  – As of end of second registration period until about one month after end of lecture period
  – deregistration possible until one week before first examination
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Important Dates

• Registration for bachelor’s thesis (BA-Transition only)
  – Via Instructor and PAUL / Examination Office
  – Be aware to keep end of semester as deadline for final submission!

• Registration for master’s thesis (later part of studies)
  – Online via „SharePoint“
  – Once per semester, usually shortly after lecture period
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Courses and Examinations

Courses (modules) are listed in the “module catalogue”

- [https://wiwi.uni-paderborn.de/en/studium/orga/module/modulkatalog](https://wiwi.uni-paderborn.de/en/studium/orga/module/modulkatalog)

… and in “Courses available for exchange students” and on Master’s Webpage

• Types of examinations are listed in „module manual“


• Examination dates are listed on faculty’s webpage

- “Studies” > “Exam dates” > “Midterms and finals”
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https://wiwi.uni-paderborn.de/studium
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Important

1. Get familiar with faculty’s webpage (wiwi.upb.de)!
2. Check your (official) e-mail account regularly!
3. Read the examination regularities (English version on Koala)!
4. Check and follow your study plan!
   
   Important: Organize your transition phase (if applies). Only one time opportunity to register in master courses in advance to MA enrollment

5. Don’t forget to learn German (attention: registration required)!
6. Support each other! (also attend IFEM)
7. Don’t hesitate to contact Ms. Redlin for everything else!
Welcome for International Students

International Forum Economics and Management

We invite you

INTERNATIONAL and NATIONAL students from
‘Master International Economics and Management’

to join our activities!

- get in touch with students from the
  Economics department
- use the English language in a social
  context
- deal with the topic of internationalization

For more information please contact us
ifem@campus.uni-paderborn.de
Welcome for International Students

International Forum Economics and Management

Who we are:

- Students of MSc IEM

Which persons do we address:

- Current and international students of master courses, primarily MSc IEM

What is our aim:

- getting in touch with students and professors of different nationalities (“Internationalization at home”)
- advancing academically and enjoying joint social activities
Welcome for International Students

International Forum Economics and Management

Contact

Nicolas PLANTE (Speaker)

Chantale PASKE (Vice-Speaker)

E-Mail: ifem@campus.uni-paderborn.de

koaLA: login (IMT) to https://koala.uni-paderborn.de > Groups > IFEM

request password via E-Mail

Web: MSc IEM page > ‘über den Studiengang’ > IFEM

wiwi.upb.de > “International” > “Internationalization at home”
Welcome for International Students

International Forum Economics and Management

Internationalization at home

Globalisation increasingly expects students to have experience of internationalization as part of their academic studies or in a work context. Even without spending time abroad you can gain such crucial experiences while studying at our Faculty simply by taking part in, for example:

- English-taught courses or presentations
- Courses or presentations made by international visiting scholars
- Buddy-program
- Tandem (one-to-one) language exchanges
- Mentoring an international student
- Participating in the social programs of the IT Management Summer School
- Thematic social events organised by international student groups
- The University’s International Week
- Participating in excursions organised for international students
- Meetings with the Faculty’s Visiting Scholars
- Meetings of international students, e.g. the International Forum Economics and Management (IFEM)
- etc
Welcome for International Students

Schedule of International Student Forum (Summer Term 2018)

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Kind of activity</th>
<th>Venue</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>April, 10</td>
<td>Introducing IFEM to new Master students</td>
<td>-</td>
<td>Paderborn University</td>
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<tr>
<td>April, 11</td>
<td>Welcome Meeting</td>
<td>-</td>
<td>Paderborn University</td>
<td>Q3.245, 1-2pm</td>
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<tr>
<td>April, 18</td>
<td>Lunch</td>
<td>-</td>
<td>Paderborn University</td>
<td>Meeting Point Service Center, 12:55pm</td>
</tr>
<tr>
<td>April, 23 - April, 30</td>
<td>Guest Speaker</td>
<td>Academic</td>
<td>Paderborn University</td>
<td>tba</td>
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<tr>
<td>May, 2</td>
<td>International Cooking Night - Movie Night</td>
<td>Social</td>
<td>Paderborn University</td>
<td>Q0.425, 6:30pm</td>
</tr>
<tr>
<td>May, 26</td>
<td>Daytrip</td>
<td>Social</td>
<td>Paderborn University</td>
<td>tba</td>
</tr>
<tr>
<td>May, 28 - June, 3</td>
<td>Guest Speaker</td>
<td>Academic</td>
<td>Paderborn University</td>
<td>tba</td>
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<tr>
<td>June, 15</td>
<td>Pub Night</td>
<td>Social</td>
<td>Paderborn City Center</td>
<td>tba</td>
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<tr>
<td>June, 17 - June 23</td>
<td>Guest Speaker</td>
<td>Academic</td>
<td>Paderborn University</td>
<td>tba</td>
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<tr>
<td>June, 29</td>
<td>Goodbye Dinner</td>
<td>-</td>
<td>Paderborn City Center</td>
<td>tba</td>
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Welcome for International Students

Internationaler Kaffeetreff (International café)

The weekly, international get-together is an open offer for all the students and those taking German courses at the University of Paderborn.

Here, you have the opportunity to get to know the other students, exchange personal experiences and plan activities together while enjoying coffee, tea and small snacks (everything is free!) in an informal environment.

Simply come on by. New faces are always welcome!

- **When?** Every Wednesday between 1:00 and 3:00pm
- **Where?** IBZ (across from the International Office)
- **What is it?** A place for people to meet, talk about anything and ask questions
- **Who is welcome?** All international students at the University of Paderborn
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Ausländische Studierenden-Vertretung (ASV)
Welcome for International Students

Thank you for listening and have a good start!